

Per Fax: +49 (0)30 69 53 31 67

Die schauspielwerkstatt berlin
Urbanstraße 70A
10967 Berlin

die
schauspielwerkstatt
berlin

Registration to the International Summer Acting Course

Last Name, First Name _____
Place and Date of Birth _____
Address _____
City _____
Country _____
Postcode _____
Telephone N° _____
Mobile Phone N° _____
Email Address _____

I hereby register for the International Summer Acting Course.

Date _____

Previous Acting Experience

Additional Special Skills

Payment

- Bank Transfer
 Direct Debit (Please fill out SEPA Direct Debit Mandate.)

I have read and agree with the terms and conditions (page 2).

Place and Date _____ Signature _____

Terms and Conditions of Die Schauspielfabrik Berlin

Applications

Written applications to the programmes and courses of the Schauspielfabrik Berlin are required. Applicants must complete a registration form and send it to the Schauspielfabrik via e-mail or fax. The registration is binding. You will receive written confirmation via e-mail. Should you not receive confirmation within 7 days of the deadline for registration, please contact us. The full-time programme requires applicants to send us a photograph of themselves, a statement regarding their personal goals in the field of acting in addition to the application form. Admission to the individual programmes and courses is solely at the discretion of Die Schauspielfabrik Berlin. We also reserve the right to cancel an event should the minimum number of participants not be reached. Paid fees will then be reimbursed.

Payment

Payment of course fees is due following confirmation of a place. Generally payment is by direct debit. Should you pay via bank transfer then fees must be credited to our account two weeks prior to the course commencing. Failure to do so may jeopardise participation. Course fees are determined by an established minimum number of participants. Should this number not be reached then the Schauspielfabrik could increase the fees subject to request and only with participants' consent. Alternatively, the fee could remain constant, and the number of course hours be reduced.

Dates

Dates for all our courses and programmes are announced on the Schauspielfabrik Berlin website. The Schauspielfabrik Berlin reserves the right to change dates.

Fees

Fees to all programmes and courses are listed on the website of the Schauspielfabrik Berlin. Fees only apply to the particular course advertised and can be subject to change. The Schauspielfabrik Berlin reserves the right to alter course fees.

Deregistration

Deregistration within the following time-limits must be submitted in writing to the Schauspielfabrik Berlin.. A full refund of the course fee is only possible if deregistration is submitted two weeks prior to the start of a course. Deregistration 7 to 14 days before course commencement is refunded with 50% of the course fee. Should a person deregister one week prior to or after the start of a course no refund can be granted and payment of fees must be made in full. Should the Schauspielfabrik Berlin be forced to cancel a course due to unforeseen circumstances, the Schauspielfabrik is only obliged to reimburse already paid fees. No further claims may be made.

Cancellation of Lessons

Should the instructor be unable to teach, the lesson will either be held by a substitute or will be rearranged for another time. Should a participant be absent from class, then the lesson cannot be made up or refunded.

Rights to Film, Video and Photographic Material

Film, video and photographic material that is compiled throughout the duration of a course remain the property of the Schauspielfabrik Berlin. The Schauspielfabrik Berlin reserves the right to use all film, video and photographic material compiled within a course for advertising purposes. Utilisation and distribution of film, video and photographic material is only possible in accordance with the Schauspielfabrik Berlin. Any film, video and photographic material distributed to participants is solely intended for private use and is not for third-party transmission or utilisation.

Liability, Insurance

By registering, the participant guarantees that he or she is sufficiently insured in terms of liability, health and accidents. The Schauspielfabrik Berlin takes no responsibility for accidents, theft and other damages during its courses, or those incurred travelling to or from its premises. Participants visit the courses at their own risk. The Schauspielfabrik can exclude participants from classes, if they disturb and disrupt lessons in an unacceptable way.

Supplements to Agreements

Oral agreements are not valid until put in writing.

Privacy Protection

Participants' registration information is saved in accordance with the compulsory period for record-keeping. The transfer of personal information to a third party does not occur.

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Creditor Identifier: DE18SFB0000021470
Mandate reference will be sent with the invoice

SEPA-Direct Debit Mandate

By signing this mandate form, you authorise (A) die schauspielabrik berlin to send instructions to your bank to debit your account and (B) your bank to debit your account in accordance with the instructions from die schauspielabrik berlin.

As part of your rights, you are entitled to a refund from your bank under the terms and conditions of your agreement with your bank. A refund must be claimed within 8 weeks starting from the date on which your account was debited.

Please complete all the fields:

Surname/First name

Street name and number

Postal code and city

Country

Single

Type of payment

SWIFT BIC Number

Account number (IBAN)

Signature, place and date